cleverpatch



Online Ordering Guide 2018

CLEVERPATCH.COM.AU | CUSTOMER SERVICE 1300 836 522 | CLEVERPATCH™ ONLINE ORDERING GUIDE 2018





Visit www.cleverpatch.com.au/apply

to apply for your Online Account Today! Available for CleverPatch[™] Account holders only. If you already have a CleverPatch[™] Online Account use your current login details.



Already have an online account and want to pay by invoice? Call 1300 836 522 to get your online account linked to your CleverPatch™ Account. Available for CleverPatch™ Account holders only.



LOGIN to place your order from our complete range and to view live Pricing & Availability.

WEBSITE FEATURES



STEPS TO USE YOUR CLEVERPATCH[™] ACCOUNT

Here's a quick overview on how to begin using or activating your online account.

| ALREADY HAVE AN ONLINE ACCOUN | 2: LOGIN | | | | |
|-----------------------------------|--|--|--|--|--|
| NEED YOUR ONLINE | Call us on 1300 836 522 | | | | |
| ACCOUNT LINKED TO YOUR | | | | | |
| CLEVERPATCH [™] ACCOUNT? | | | | | |
| ARE YOU A CLEVERPATCH™ | Visit www.cleverpatch.com.au/apply, | | | | |
| ACCOUNT HOLDER & DON'T | complete the application form. | | | | |
| HAVE AN ONLINE ACCOUNT? | You will receive an email once your | | | | |
| | account has been verified. | | | | |
| WHAT YOU WILL NEED WHEN | 1. First & Last Name | | | | |
| APPLYING FOR AN ACCOUNT: | 2. CleverPatch™ Account Number | | | | |
| | 3. Position in business | | | | |
| | 4. Contact telephone number | | | | |
| | 5. Email address | | | | |
| FORGOTTEN YOUR PASSWORD?: | Click 'Lost Password?' to reset | | | | |
| | your password | | | | |
| SECURITY | ✔ SECURE payment gateway. | | | | |
| | ENCRYPTED Passwords. | | | | |
| | ✓ 128 BIT encryption. | | | | |
| | Your account is automatically secure. | | | | |
| | If you would like Order Approver | | | | |
| | functionality please call us to discuss. | | | | |











| FREE FREIGHT* FOR ONLINE ORDERS OVER \$99 INC GST SEARCH CRAFT PRODUCTS AND IDEAS |
|--|
| COMPETITIONS |
| |
| |
| Save your order as a template for reuse r item te one ving ne Put your order on hold Put your order on hold I of your cart items I To Cart I To Cart I Cart |
| 7 - + \$11.99 Each 0.00% \$83.9 * Wishlist () Update @ Remove |
| 1 - + \$47.49 Each 0.00% \$47.49 * Wishlist Ø Update Ø Remove |
| Subtotal (ex GST) \$139.0 Plus GST \$13.9 |
| Total (inc GST) \$152.9 |
| Add in your postcode to estimate your freight cost Checkout your order here |
| |



Please note - We do not currently ship to Post Offices, Post Office (PO) Boxes, Road Mail Boxes (RMB) or Private Mail Boxes (PMB). Orders are unable to be left at Post Offices.

Delivery Details

| Purchase Order Number / Customer Reference | | Delivery Instructions |
|--|---------------------------------|-----------------------|
| | Confirm | Delivery Instructions |
| Organisation Name * | delivery details | |
| State School | and add any special delivery | |
| | instructions | |
| Street Address | required | |
| 67-87 Wott Street | | |
| Suburb * | | |
| Aitkenvale | | |
| State (max 3 characters) * | | |
| QLD | • | |
| Postcode * | | |
| 4814 | | |
| contact Details | | |
| Contact Name | | |
| Dale | | |
| Phone Number * | | |
| 0240148300 | | |





Order has been processed and displays items ordered.

| State School (5400864) | • | 🍹 \$0.00 (o Items) 📰 Dashboard 🗸 👤 Logout |
|------------------------|--|--|
| clev | /erpatch. | FREE FREIGHT* FOR ONLINE ORDERS OVER \$99 INC GST SEARCH CRAFT PRODUCTS AND IDEAS |
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| | | |
| ♠ > CART > | | |
| Print | | |
| ✓ Order Succes | sful! | |
| You will receive an | email detailing, our ord Order voorpayment has b | been confirmed. |
| The details of your | order are disple confirmation confirms order | |
| 🗭 Delivery | Address has been placed successfully | |
| Address: | State School 67-87 Wott Street Aitkenvale QLD 4814 | |

🔀 Order Summary

| Product | | Qty | Price (ex GST) | Unit | Discount | Total (ex GST) |
|---------------------|--|-----|----------------|------|----------|----------------|
| G ^{1®} VOI | Wooden Boomerang Shapes Code: 12456 | 7 | \$11.99 | Each | 0.00% | \$83.93 |
| | Indigenous Ochre - Red ^{Code: 17501} | 1 | \$47.49 | Each | 0.00% | \$47.49 |
| ń | CleverPatch Junior PVA Glue | 1 | \$7.59 | Each | 0.00% | \$7.59 |





ORDER CONFIRMATION EMAIL

Confirms order number and details for reference.

Hello Dale!

Thanks for ordering from the Patch. It's almost time to get creative!

Your order is being carefully handpicked by our super clever warehouse team and will be on its way shortly. For more information head to the **shipping page** on our website.

Once we've sent your items we'll send you another note letting you know. Stay tuned.



Here's what you ordered:

| Item | | Qty | Price (ex GST) | Unit | Total (ex GST) |
|-----------------|--|---------------------------------|----------------------|--------|----------------------|
| Stell Ort. | Wooden Boomerang Shapes Code: 12456 | 7 | \$11.99 | Each | \$83.93 |
| | Indigenous Ochre - Red Code: 17501 | 1 | \$47.49 | Each | \$47.49 |
| | CleverPatch Junior PVA Glue Code: 12302 | 1 | \$7.59 | Each | \$7.59 |
| | | Subtotal (ex GST) | | \$ | 139.01 |
| | | Discounts | | | -\$0.00 |
| | | Freight | | No | Charge |
| | | Plus GST | | | \$13.90 |
| | | Total (inc GST) | | \$ | 152.91 |
| lf you have any | questions we want to know! You can call | our delightful customer service | team on 1 | 300 83 | 6 522 |

or send us an email at info@cleverpatch.com.au.



NEW AND IMPROVED TRACKING FEATURES!

Easily follow the progress of your order.





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🖓 Copy To Current Order 🖨 Print Back To Results Order: # 297292 \$181.73 lus GST - \$18.19 Total - \$199.92 🌾 Complete Order Details Delivery Address Entered By: State School 67-87 Wott Street Aitkenvale QLD 4814 Sales Order Date: State School 67-87 Wott Street Aitkenvale QLD 4814 02/07/2018 Warehouse Code: Delivery Instructions : Attn: Dale Invoice Number: 297292 Invoice Date: Carrier Consignment Note: 6780410281692 04/07/2018 Invoice Due Date: 04/07/2018 Standard Freight Order Qty Unit Shipped Qty Item Price (ex) Per Line Product To track the Wooden Boomerang Shapes EACH \$11.99 EACH Ch*HOIL light green Track Order button on EACH \$47.49 EACH nous Ochre - Red TOLL

USING YOUR ONLINE ACCOUNT

| Shipment nu Estimated d | umber: 678041028 Jelivery date: 16 Jul | ansit 1680 2018 | | | SHARE | * WAT | СН |
|--|--|---------------------------------------|------------------------|---|--|--------|---|
| SHIPMEN | T DETAILS | | | | | | |
| Sender details Beresfield NSW AU | | Receiver details Aitkenvale QLD | | Business unit TOII IPEC Reference 297222 | Service type Road Number of items 1 | MORE | INFO ▼ |
| | | | | | | | |
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| | G DETAILS Shipment created Picked up In transit | 1 | 04 Jul 2018 04:44 PM * | In System Beresfield, f Brisbane | ! JOURN | VIEW M | MAP NORE✓ You will be taken f to a MyTo that will si current le |

Please note: if a signed Proof of Delivery is required, we can be contacted to supply this. For privacy reasons this cannot be viewed publicly.



KEEP TRACK OF ACCOUNT PAYMENTS

Select Statements to view any Outstanding Invoices.

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| Statement for July Statement for June | | | | | | | |
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| Outstanding Invoice Rep | print | | | | | | |
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| Invoice Details - | - Outstanding Invoid | ces Reprint | | | | | Outstanding |
| Subtotal All Peri | iods: \$382.07 | Account Balance: \$382.07 | Last Paym | ent Date: 6/07/2018 | 904 Dave: #75.37 | Fund Datasti da sa | Invoices will be shown here |
| Current: \$0.00 | | 30 Days: \$263.91 | 60 Days: \$ | 193.49 | 90+ Days: -\$75.33 | Fwg Dated: \$0.00 | |
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| 10-May-2018 | 10-May-2018 | IN | 291929 | 3081981 | \$193.49 | \$193.49 | Resend Invoice |
| | | | | | | | |



PAY OUTSTANDING INVOICES

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| 21/06/2018 | 296096 | 21/06/2018 | \$263.91 | \$263.91 | \$0.00 | Pay Reprint |
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SELECTING YOUR PAYMENT METHOD

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| Invoice # Due Date | | Amount | | | |
| 2919/ 10/05/2018 | | \$193.49 | | | |
| Select your | Merchant | CleverPatch | | | |
| payment method | Selected Invoices Total Amount | \$193.49 | | | |
| | Total Payment Amount | \$193.49 | | | |
| Credit Card Cards Accepted: | | | | | |
| Card Number | Card Expiry Date (MM/YY) | | | | |
| Credit Card Number | Select Month v Select Year v | | | | |
| Card Security Code (CCV) | | | | | |
| XXX | | | | | |
| Firstname Lastname | | | | | |
| | | | | | |
| Your credit card payment will be conducted directly via the Payment Express payment facility over a | Secure Socket Layer (SSL) connection. CleverPatch does not store Credit Card information, or have access to you | ur Credit Card details. To View our | | | |
| policy on returns, refunds and deliveries, or for contact information, please visit our Frequently Asked Qu | uestions). | | | | |
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| Process Payment | | | | | |
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| Select Process | | | | | |
| Payment to pay | | | | | |
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MY PROFILE

Select account details and user preferences easily online.

| State School (5400864) | | | | | 🍹 \$0.00 (0 items) 📰 Dashi | ooard 🗸 💄 Logout | |
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| Pay outstanding invoices | Account Statements | | | | | | |
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*Contact CleverPatch™ if you need to change Login ID and main user email address by phoning 1300 836 522.



MY PAGES

Our NEW Dashboard helps you easily manage your account online.

| State School (5400864) | | | | 🚝 \$0.00 (0 items) 📰 Dashboard 🗸 💄 Logout |
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| Pay Account Pay outstanding invoices Pay your account as per your 30-day | load CSV containing em codes uantity to erate orders quickly | | Currentlyno data to be lo | aded |

*Order Approval is available to Customers who have set this up with CleverPatch™. Phone 1300 836 522 to discuss this function.



NEED AN IDEA FOR A CRAFT PROJECT?

New ideas available online every week!

| | | ONS | FR SEARCH CRAFT PRODUCTS A | Drop down menu enables you to search by occasion, subject or |) \$0.00 (o Items) III Dashboard V 1 Lo OVER \$99 INC GST 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 |
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| Print the template onto cover paper or cardboard. This will a | provide a good surface for decorating | and a sturdy base for const | ructing the frog. | | 0 + 🛱 ADD TO CART |





WATCH DEMONSTRATIONS

'How To' videos available on selected products









NEED ASSISTANCE OR TRAINING?

WE ARE HAPPY to assist or provide introductory over-the-phone training on our website.

You can request assistance by contacting our Customer Service Team on **1300 836 522**.

To apply for a CleverPatch[™] Online Account visit: www.cleverpatch.com.au/apply

For more information please contact CleverPatch[™] by calling **1300 836 522** or email **info@cleverpatch.com.au**

